

To speed the processing of your application, please follow these steps:

1. Complete the Visa Authorized User Application in its entirety. Incomplete or unsigned application will delay processing of your request.
2. Be sure all signatures are complete including borrower, authorized user(s), and co-borrower (if applicable). Incomplete or unsigned applications will delay the process.
3. If adding an Authorized User who is not currently a DCU Member, required identification must be provided.
4. Mail your completed form to:

Digital Federal Credit Union
Operations Department
220 Donald Lynch Boulevard
PO Box 9130
Marlborough, MA 01752-9130

Or, you can fax your application to Operations at 508.263.6875.

What you can expect

Once you mail your application...

- Your request will be completed within 2 business days of receiving your application.
- Allow approximately 2 weeks to receive your new Visa cards.



BANKING – THE DCU WAY

Digital Federal Credit Union • 220 Donald Lynch Blvd • PO Box 9130 • Marlborough, MA 01752-9130
508.263.6700 • 800.328.8797 • dcu.org • dcu@dcu.org

IMPORTANT INFORMATION

DCU is required, by federal law, to obtain, verify, and record information that identifies each person opening or having access to a DCU Account. I understand that you will ask for my legal name, residential address, Social Security Number (SSN), Phone Number, and Date of Birth.

REQUIRED IDENTIFICATION

No individual can be named on this account in any capacity without having provided the following current identification, one of which must include a picture and one of which must reflect the Individual's current residential address as given. If one of these forms of identification includes both, I need only submit that one: • US Driver's License • US Social Security Card • Passport • US Military ID • US Work Visa • Other Government Issued picture ID (2nd ID always required) • Utility bill (for residential address verification only). DCU reserves the right to request additional identification.

DCU Member # (Borrower's): _____

Authorized User I (PLEASE PRINT): **Authorized User II (PLEASE PRINT):**

If I am already a DCU member, I am not required to provide the **REQUIRED IDENTIFICATION** but must fill in my Legal Name, DCU Member Number, and SSN.

If I am already a DCU member, I am not required to provide the **REQUIRED IDENTIFICATION** but must fill in my Legal Name, DCU Member Number, and SSN.

Legal Name _____

Legal Name _____

DCU Member No (if applicable) _____

DCU Member No (if applicable) _____

SSN _____

SSN _____

Residential Address _____

Residential Address _____

Phone _____ DOB _____

Phone _____ DOB _____

I, the Borrower(s), and any Authorized User(s) agree to accept full responsibility for the use of the card in accordance with the terms and conditions of the Visa Disclosure Statement and Agreement I received with my original Card(s) and any Additional Federal Disclosures provided since that time.

In addition, by signing below the Authorized User(s) authorizes you to gather and exchange whatever credit, checking account, and employment information you consider appropriate from time to time and agrees that this is a loan to which the Authorized User(s) has access and may be considered liable for any outstanding balance on this account should the Borrower default. Should this become necessary, unlimited access to the account payment and transaction history will be available to the Authorized User(s) upon request.

I hereby authorize Digital Federal Credit Union (DCU) to issue additional Visa Card(s) on my account to the individual(s) named above.

Borrower Signature _____ Date _____

Co-Borrower Signature _____ Date _____

Authorized User I. Signature _____ Date _____

Authorized User II. Signature _____ Date _____

INTERNAL USE ONLY

Received: ____/____/____ Processed By: _____

Documentation Used to Verify Authorized User I:

Documentation Used to Verify Authorized User II:

ID Type: _____ # _____ Exp: ____/____/____

ID Type: _____ # _____ Exp: ____/____/____

Add'l Documentation _____

Add'l Documentation _____