

# Mail-In Deposit Form



To speed the processing of your request, please follow these steps:

1. Endorse check.
  - Endorse and write your Member Number on the back of each check.
  - **DO NOT SEND CASH.**
2. Complete the deposit form below.
  - To navigate in the form, use the tab key on your keyboard to enter your personal information starting with your Member Number.
  - Indicate the Account Type, Account Number, and Dollar Amount. The total amount of your deposit will populate automatically.
  - For example: Share deposit: member # - 2; Loan payment: member # - 141; or Mortgage payment: member # - 191.
3. Print. Please click on **Green** "PRINT FORM" button below.
  - **Do Not Use FILE PRINT Set Up.**
  - Keep a copy for your records and send completed bottom portion to DCU
4. Mail forms and checks to:

**Digital Federal Credit Union**  
PO Box 9130  
Marlborough, MA 01752-9130

For faster, more convenient deposits, use our Mobile or Online Deposit Service. All you need is a PC or MAC, and a scanner, iPhone or Android to make your deposits from the comfort of your home. Please login to Online Banking and Select the Online Deposit tab to register.

**PRINT FORM**


DEPOSIT TO MEMBER #

Date \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_



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**IMPORTANT, FILL OUT SLIP FIRST, ENDORSE BACK OF ALL CHECKS, THEN INSERT CHECK(S) IN ENVELOPE**  
**Select Acct Type and Enter Below**  
S = Share C = Certificate L = Loan M = Mortgage

ACCOUNT TYPE	ACCOUNT #	AMOUNT	
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<b>DEPOSIT AMOUNT EXAMPLE: \$225.00 = 22500</b>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	
<b>TOTAL DEPOSIT AMOUNT</b>		<b>\$</b> <input type="text"/>	<b>TOTAL WILL POPULATE FROM ENTRIES ABOVE</b>