



Skip a Payment Form Checklist

Please use this authorization form each time you want to skip your next monthly payment on an eligible DCU Loan.

To speed processing of your request, please follow these steps...

1. Fill out the Skip a Payment Form completely.
2. Send your form (with \$25.00 fee if paying by check) to DCU for processing by doing either of the following:
 - Stop by any DCU Branch
 - Fax your completed form to 866.874.7820

OR

- Mail your completed form to:

Digital Federal Credit Union
Attn: Account Services Department
220 Donald Lynch Boulevard
PO Box 9130
Marlborough, MA 01752

What you can expect

If you mail your completed form to us without faxing it first, you **MUST** allow 2 weeks for postal delivery and DCU processing.

Form and fee must be received by DCU ten (10) business days before your loan payment is due.

