



# Change of Ownership Authorization with Full Consent Application Checklist

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Please use the Change of Ownership with Full Consent form to remove a joint owner with their consent from any or all of your DCU accounts.

To speed the processing of your application, please follow these steps:

1. Complete the application in its entirety and sign it. Incomplete or unsigned forms will delay processing your request.
2. Fax your completed form to 866.874.7820 or mail it to:

Digital Federal Credit Union  
Account Services Center  
220 Donald Lynch Boulevard, PO Box 9130  
Marlborough, MA 01752-9130

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## What you can expect

1. By Mail: Allow 2 weeks for your request to be processed
2. By Fax: Once your request is received it will be processed within 48 business hours

