



Solar Temporary Termination Request Form Checklist

Please use this form to request a Temporary Termination on a Solar UCC Fixture Filing for 60 days.

To process a temporary removal request, we require the following:

1. **Proof of the refinance or loan that the member is doing:** This proof may include the member's loan application or an approval notice. This document can be emailed to dcu-solar@dcu.org or faxed to 855-860-3244.
2. **This form completed and returned**

What you can expect:

Once we have received all that is required:

DCU files the Temporary Termination and we request for the filing to be expedited but it can take a couple of days or weeks to show the filing as recorded depending on the County. Please contact the County to check status of the filing.

If you would prefer to submit the Temporary Termination filing for recording yourself, please indicate that on the form. DCU will email you a PDF of the Temporary Termination that you will be able to file.

Read the following carefully before proceeding with your request.

Due to privacy regulations, any request for copies of loan documents (note and loan agreements, trust documents etc.) must be accompanied with a copy of signed written authorization from the member whose documents are being requested.



BANKING – THE DCU WAY

Digital Federal Credit Union • 220 Donald Lynch Blvd.
PO Box 9130 • Marlborough, MA 01752-9130

508.263.6700 • 800.328.8797 • dcu.org • dcu@dcu.org

**Solar Temporary Termination Request Form
Please Print**

To be completed by the lender.

Date of the request for Temp Termination: ____/____/____ UCC Filing # _____

Contact person for Temp Termination: _____

Company name: _____ Telephone # (____) _____

If you would like a copy of the submitted UCC3 filing. Please check and fill in email and/or fax.

Email to be sent to: _____

Fax # to be sent to: _____

Borrower or Co-Borrowers Name: _____

DCU Member # _____

Borrowers name as indicated on loan: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

County Property is registered in _____

I choose to submit DCU’s prepared filing for recording

I have provided the above information to Digital Federal Credit Union in order to induce them to execute a Temporary Termination and expect Digital Federal Credit Union to rely on the accuracy of such information.

Please sign: _____

(Lender’s signature)