Solar Loan Payoff Form Checklist

Please use this form to request a Solar Loan Payoff.

To speed the processing of your request, please follow these steps:

1. Complete the Payoff Request Form in its entirety. You may include a signed Borrower’s Authorization or have our member sign this document. UNSIGNED or incomplete requests will not be processed.

2. Send your completed Payoff Request Form to DCU in one of the following ways:
   a. Upload the form to DCU in Online Banking Account Manager by selecting Document Sharing/Storage in the left toolbar or
   b. Fax your completed form to: 866.874.7820 or
   c. Mail your completed form to:
      Digital Federal Credit Union  
      Attn: Loan Servicing  
      220 Donald Lynch Boulevard  
      P. O. Box 9130  
      Marlborough, MA 01752

What you can expect

Once you have submitted your completed form, allow three business days for the payoff figures to be computed and sent to you.

Phone requests will not be processed.

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SOLAR LOAN PAYOFF REQUEST FORM

FAX COMPLETED FORM TO:  LOAN SERVICING FAX: 866.874.7820

Company/Attorney Name:_________________________ Contact:______________________
Telephone #:(____)______________ Fax #:(____)__________________________
Borrower:________________________________________________________________________
Co-Borrower:_______________________________________________________________________
Subject address:_______________________________________________________________________________________________
Payoff Good Through Date:_____________(No further than 30 days in advance)

Member #:_____________ Loan#__

Please note, that due to the nature of solar loans, the payoff amount may not reflect the full loan balance. If any additional disbursement of loan proceeds is made after a payoff amount is provided, the disbursement will be added to the balance of your loan in accordance with your Home Solar Loan Agreement, and the full balance on the loan, including all disbursements, must be paid in order to pay off the loan in full. By issuing a payoff amount, DCU does not waive its rights to collect any subsequent disbursements on your loan, and you remain responsible for repayment of all disbursements made on your loan in accordance with your Home Solar Loan Agreement.

I authorize Digital Federal Credit Union to release payoff figures to the above-named company/individual for the account number(s) indicated.

Member Signature:_____________________________________________ Date:__________

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