

Servicemembers Civil Relief Act – Benefit Request Checklist



Please use this form to request benefits under the Servicemembers Civil Relief Act.

To complete this process, please follow these steps:

1. Fill out the Servicemembers Civil Relief Act – Benefit Request form in its entirety.
2. **If you are a Servicemember in the National Guard or are a Reservist, please include a copy of your Active Duty Orders with this form.**
3. Send the form to DCU for processing by **one** of the following ways:
 - a. Fax to **508.463.1344**
 - b. Mail your completed form to:

Digital Federal Credit Union
Attn: Loan Services
853 Donald Lynch Boulevard
PO Box 9130
Marlborough, MA 01752-9130

What you can expect

Once we receive your request form and/or Active Duty Orders:

1. The Loan Servicing Team will review your request within 2-3 business days of receipt. Any additional documents needed will be requested within 2-3 business days of the review.
2. Once the request is complete, you will receive a confirmation email from a member of the Loan Servicing Team.

Servicemembers Civil Relief Act – Benefit Request



Member Number: _____ Date: _____

Member Name: _____

Member Email: _____

Member Phone Number: _____

Branch of Military: _____

NOTE: If you are a Reservist or in the National Guard, please provide a copy of your active duty orders along with this form.

Servicemember Information (Only fill out if the primary member is not the servicemember)

Relationship to Servicemember: _____

Servicemember Name: _____

Servicemember SSN/TIN: _____

Servicemember Date of Birth: _____

Servicemembers Civil Relief Act Required Information

Active Duty Start Date: _____

Active Duty End Date: _____